

## **Bus Transportation Information**

All Families must complete and submit the two forms listed below **EVEN IF** your child is not planning on using the bus as transportation to SJV.

1. Individual Pupil Request for Loan of Textbooks
2. (B6T) Application for Private School Transportation

*\*\*This form is very important for your town to have on file. If you are eligible for transportation and your town is unable to provide it, you might receive an Aide in Lieu payment. Without this form, your town will have no record of your child attending SJV.*

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Some towns also require information **in addition** to the forms listed above.

If you pay your property taxes to any of the towns listed below, please submit the appropriate information listed.

### **Middletown,**

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Middletown Certification of Address and Eligibility form (FORM A)

### **Old Bridge,**

Old Bridge Proof of Residency Form (FORM B), and provide copies of information listed on FORM B

### **Sayreville and South River**

Current Driver's License

and **One** of the following:

Current Tax bill or receipt

Bank Mortgage statement

Rental or Lease agreement

A contract to purchase a home

Notarized letter from property owner or landlord

Copy of property deed

SCHOOL YEAR **2023-2024**

RESIDENT DISTRICT BOARD OF EDUCATION \_\_\_\_\_

STUDENT'S NAME \_\_\_\_\_ DATE OF BIRTH \_\_\_\_\_  
LAST FIRST MIDDLE MONTH DAY YEAR

GENDER \_\_\_\_\_ PARENT/GUARDIAN NAME \_\_\_\_\_ DAYTIME PHONE \_\_\_\_\_  
M or F AREA CODE + NUMBER

HOME ADDRESS \_\_\_\_\_ CITY or TWP \_\_\_\_\_ ZIP \_\_\_\_\_

NEAREST INTERSECTION TO STUDENT'S RESIDENCE \_\_\_\_\_

MAILING ADDRESS \_\_\_\_\_ ZIP \_\_\_\_\_

FULL NAME OF SCHOOL TO BE ATTENDED **Saint John Vianney High School** PHONE **732-739-0800**

ADDRESS OF SCHOOL **540A Line Road Holmdel, New Jersey 07733**

STUDENT'S GRADE FOR THE COMING YEAR \_\_\_\_\_ SHORTEST ONE-WAY MILEAGE  
BETWEEN HOME AND SCHOOL \_\_\_\_\_  
(MEASURED VIA THE SHORTEST ROUTE  
ALONG PUBLIC ROADWAYS OR  
WALKWAYS IN MILES AND TENTHS)

DATE SCHOOL OPENS **9/5/23** CLOSES **6/18/24** SCHOOL HOURS FROM **7:50** AM TO **2:30** PM  
MILES TENTHS

NAME AND ADDRESS OF SCHOOL OF ATTENDANCE IN PRIOR YEAR \_\_\_\_\_

DATE \_\_\_\_\_ SIGNATURE \_\_\_\_\_

**DO NOT WRITE BELOW THIS LINE \* FOR PUBLIC SCHOOL USE ONLY**

YOUR APPLICATION HAS BEEN REVIEWED BY THE RESIDENT DISTRICT BOARD OF EDUCATION. THE FOLLOWING DETERMINATION HAS BEEN MADE:

TRANSPORTATION WILL BE PROVIDED \_\_\_\_\_ YOU ARE ELIGIBLE FOR PAYMENT IN LIEU OF TRANSPORTATION \_\_\_\_\_

INELIGIBLE \_\_\_\_\_ (REASON) \_\_\_\_\_

DATE \_\_\_\_\_ SIGNATURE \_\_\_\_\_ TITLE \_\_\_\_\_

**INSTRUCTIONS FOR COMPLETING THE APPLICATION FOR PRIVATE SCHOOL TRANSPORTATION (B6T) N.J.A.C. 6A:27-2.5**

**1. IT IS THE OBLIGATION OF THE PARENT OR GUARDIAN OF PRIVATE SCHOOL STUDENTS TO:**

- ANNUALLY OBTAIN THE APPLICATION FOR PRIVATE SCHOOL TRANSPORTATION FROM THE ADMINISTRATIVE OFFICE OF THE PRIVATE SCHOOL FOR EACH STUDENT FOR WHICH TRANSPORTATION SERVICES ARE BEING REQUESTED. SUBMIT A SEPARATE APPLICATION FOR EACH STUDENT.

**NOTE:**

- IF THERE IS A CHANGE OF HOME ADDRESS, A NEW APPLICATION SHALL BE SUBMITTED TO THE PUBLIC SCHOOL DISTRICT OF RESIDENCE.
- IF THERE IS A CHANGE IN THE NONPUBLIC SCHOOL OF ATTENDANCE, A NEW APPLICATION SHALL BE SUBMITTED TO THE PUBLIC SCHOOL DISTRICT OF RESIDENCE.

- COMPLETE THIS APPLICATION AND RETURN IT TO THE PRIVATE SCHOOL ON OR BEFORE MARCH 10<sup>TH</sup> PRECEDING THE SCHOOL YEAR IN WHICH TRANSPORTATION IS BEING REQUESTED.

LATE APPLICATIONS – ANY APPLICATION RECEIVED AFTER MARCH 10<sup>TH</sup> WILL BE A LATE APPLICATION AND MUST BE ACCOMPANIED BY A STATEMENT OF THE REASON FOR LATENESS. ELIGIBLE STUDENTS WILL RECEIVE TRANSPORTATION OR AID IN LIEU OF TRANSPORTATION BASED ON THE DATE THE APPLICATION IS RECEIVED BY THE PUBLIC SCHOOL.

**2. IT IS THE OBLIGATION OF THE NONPUBLIC SCHOOL ADMINISTRATOR TO ANNUALLY COLLECT THE APPLICATION AND SUBMIT IT TO THE PUBLIC SCHOOL FROM WHICH TRANSPORTATION IS BEING REQUESTED PRIOR TO MARCH 15<sup>TH</sup>.**

**3. IT IS THE OBLIGATION OF THE PUBLIC SCHOOL ADMINISTRATOR TO NOTIFY THE PARENT OR GUARDIAN AS TO THE DETERMINATION OF EACH APPLICATION BY AUGUST 1<sup>ST</sup>.**

A DISTRICT BOARD OF EDUCATION SHALL PAY AID IN LIEU OF TRANSPORTATION TO THE PARENT OR GUARDIAN OF AN ELIGIBLE STUDENT ONLY AFTER RECEIVING A SIGNED "REQUEST FOR PAYMENT OF TRANSPORTATION AID" VOUCHER AS PRESCRIBED BY THE COMMISSIONER OF EDUCATION.

INDIVIDUAL PUPIL REQUEST FOR LOAN OF TEXTBOOKS

2023-2024 SCHOOL YEAR

DATE: \_\_\_\_\_

**Public School District:** Holmdel School District

**Address:** 4 Crawfords Corner Rd

Holmdel NJ, 07733

**Nonpublic School:** Saint John Vianney High School

**Address:** 540A Line Rd

Holmdel NJ 07733

**Name of Pupil:** \_\_\_\_\_

**Grade:** \_\_\_\_\_

**Name of Parent:** \_\_\_\_\_

Under the provisions of N.J.S.A. 18A: 58-37.1 et seq., I hereby request the

Holmdel School District to loan textbooks to Saint John Vianney High School  
(Name of Public school District) (Non-public school)

in which my child is enrolled. I certify that my above named child and I are residents of the State of New Jersey. I understand that the board of education of the public school district in which the nonpublic school is located with state funding is responsible for providing the loan of textbooks to non-public school pupils pursuant to law and regulations.

Signature of Parent/Guardian: \_\_\_\_\_

Date: \_\_\_\_\_



Form A

Middletown Board of Education  
P.O.Box 4170 Middletown, NJ 07748  
P.O. Box 4170  
Middletown, NJ 07748  
[viningb@middletownk12.org](mailto:viningb@middletownk12.org)  
Transportation Department  
732-671-3850 ext. 1007

**Certification of Address and Eligibility**

To: Parent/guardian of students enrolled in non public schools who indicate that  
Middletown is the Resident District Board of Education

From: Middletown Board of Education

I do hereby attest and certify that all information on the B6T Application for Private School  
Transportation form is true and correct, including the home address and corresponding school  
district of residence for my child.

I also understand that Middletown Board of Education will be doing periodic verifications of  
residency, requiring proofs of residency from parents/guardians of students attending non public  
schools and that upon request by Middletown Board of Education, I will present such  
verification.

School year: 2023-2024

Child's name: \_\_\_\_\_

Address: \_\_\_\_\_

Parent/guardian name: \_\_\_\_\_

Parent/guardian signature: \_\_\_\_\_ Date: \_\_\_\_\_

OLD BRIDGE BOARD OF EDUCATION  
TRANSPORTATION DEPARTMENT  
4205 Highway 516  
MATAWAN, NJ 07747

Form B

**2023-2024 PROOF OF RESIDENCY FORM**

Dear Parent/Guardian:

Please complete the required proof of residency form to receive your 2023-2024 aid. Return the form by mail to the address above with a copy of your photo driver's license AND proof of residency (see below) as soon as possible. If there is a change of home address from one school district to another, a new application must be submitted to the new public school district.

**STUDENT NAME:**

**SCHOOL TO BE ATTENDED:**

**STUDENT GRADE:**

(If your child is registered for kindergarten, you **must** include a copy of their birth certificate)

**PARENT/GUARDIAN NAME:**

(If guardian, guardianship documentation is necessary)

**PROOF OF RESIDENCY REQUIRED**

**\*\*If you own your residence, please provide ONE of the following (3) documents:**

**DEED  
BANK MORTGAGE STATEMENT  
PROPERTY TAX RECEIPT FOR CURRENT YEAR**

**AND**

**ONE utility bill (gas, water, electric, cable or phone)**

**\*\*If you rent your residence, please provide a copy of your current lease and TWO utility bills  
*Note: Expired leases are not accepted***

If you are living with a family, the family you are living with must complete the HOST family affidavit and provide proof of that residence (see above). The parents must also provide two items to prove proof of address. I.e. driver's license, phone bill, cable bill or any other utility bill.

**\*\*INCLUDE A COPY OF PHOTO DRIVER'S LICENSE ALONG WITH  
THE PROOF OF RESIDENCY \*\***