



TECHNOLOGY - ACCEPTABLE USE POLICY

Saint John Vianney High School
Holmdel, New Jersey 07733



Terms and Conditions

General information

Saint John Vianney High School (SJVHS) provides computer equipment, computer services, email accounts (which are archived), and Internet access to its students and staff to facilitate educational endeavors. The purpose of providing technology resources is to improve learning and teaching through research, teacher training, collaboration, dissemination and the use of global communication resources. *The system administrators are employees of Saint John Vianney H. S. and they reserve the right to monitor all activity on network facilities.*

Because of the complex association between so many government agencies and networks, the student/user of this network/hardware/software must adhere to strict guidelines established by the *Diocese of Trenton's Acceptable Technology Use Policy*. These guidelines are provided so that staff, community, users, students, and the parents/guardians of students are aware of their responsibilities. The Diocese of Trenton and/or SJVHS may modify these rules at any time by publishing modified rule(s) on the system. *The signatures on the Acceptable Technology Use Agreement are legally binding and indicate that the parties have read the terms and conditions carefully, understand their significance, and agree to abide by established rules.*

Information Content and Uses of the System

The user agrees not to publish, download or create on or over the system any information which violates or infringes upon the rights of any other person; or which would be considered harassing, abusive, profane or sexually offensive to an average person; or which, without the approval of the system administrators, contains any advertising or any solicitation of other members to use goods or services. The user agrees not to use the facilities and capabilities of the system to conduct any business or solicit the performance of any activity, which is prohibited by law.

Because SJVHS provides, through connection to the Internet, access to other computer systems around the world, students and their parents understand that the school and system administrators have limited control over content. While most of the content available on the Internet is innocuous and much of it a valuable educational resource, some objectionable material may exist. *SJVHS will provide student access to Internet resources with a content monitoring filter activated.* Even with an Internet filtering/monitoring system, students and their parents/guardians are advised that some accessed content may contain defamatory, inaccurate, abusive, obscene, profane, sexually oriented, threatening, racially offensive or otherwise illegal material. SJVHS and the system administrators do not condone the use of such materials and do not permit usage of such materials in the school environment. Students knowingly bringing such materials into the school environment or downloading it onto their computers will be dealt with according to the discipline policies of SJVHS, and such activities may result in termination of the students' use of the network, all computer facilities, and/or other disciplinary actions.

Online Conduct

Any action by a user that is determined by a system administrator to constitute an inappropriate use of network resources or to improperly restrict or inhibit other members from using and enjoying those resources is strictly prohibited and may result in termination of an offending users' right to use these resources and other action in compliance with SJVHS's discipline code. The user specifically agrees not to download, submit, publish, or display any defamatory, harassing, inaccurate, abusive, obscene, profane, sexually oriented, threatening, racially offensive, or otherwise illegal material; nor shall a user encourage the use, sale, or distribution of controlled substances. Transmission of material, information or software in violation of any local, state or federal law is also prohibited and is a breach of the Terms and Conditions.

Users, student users and their parents/guardians - specifically agree to indemnify SJVHS and the system administrators for any losses, costs, or damages, including reasonable attorneys' fees incurred by SJVHS relating to, or arising out of any breach of the section (Online Conduct) by the user.

Network resources are to be used by the user for his/her personal-educational use only; commercial uses are strictly prohibited.

Software

Software is provided to students as a curricular resource. Any student that deletes, modifies, or otherwise changes software that is installed on any SJVHS computer or their tablet as part of the curricular offerings of the school will be in violation of the computer policy and be subject to disciplinary actions. Any student who installs, uploads, or downloads software that would violate the computer policy of SJVHS may result in termination of the student's use of the network, all computer facilities, and/or other disciplinary actions. Any software having the purpose of damaging other users' work or SJVHS's network (e.g., computer viruses) is specifically prohibited. The system administrators, at their sole discretion, reserve the rights to refuse posting of files and to remove files. The system administrators, at their sole discretion, further reserve the right to immediately terminate the rights of access or take other action consistent with SJVHS's discipline code against a user who misuses the software libraries.

Copyrighted Material

Copyrighted material must not be placed on any system connected to the network without the author's permission. Only the owner(s) or persons they specifically authorize may upload copyrighted material to the system. Users may download copyrighted material only with the permission of the author. Any user may also non-commercially redistribute a copyrighted program with the expressed permission of the owner or authorized person. Permission must be specified in the document, on the system, or must be obtained directly from the author.

Public Posting Areas (Message Boards)

Messages are posted from systems connected to the Internet around the world, and SJVHS's system administrators have no control of the content of messages posted from these other systems. The system administrators, at their sole discretion, may remove messages posted locally that are deemed to be unacceptable or in violation of the Terms and Conditions. The system administrators, at their sole discretion, further reserve the right to immediately terminate the rights of usage of a user who misuses the message boards.

Real-time, Interactive Communication Areas

The system administrators, at their sole discretion, reserve the right to immediately terminate the rights of use of a user who misuses real-time conference features (email/talk/chat/Internet relay chat).

Network Usage and Backup Responsibilities

At the start of each school year, every student will be given a unique logon name and password. They will be instructed how to change their password and access network resources, such as teacher created network folders containing assignments, as well as other curriculum documents. Students will also be instructed on how to store their work on their own Tablet PC and back it up. Backing up of school work is totally the responsibility of the student.

Security

Security on any computer system is a high priority, especially when the system involves many users. If a user feels that he/she can identify a security problem on the system, the user must notify a system administrator. The user should not demonstrate the problem to any others. Any user identified as a security risk will have his/her rights of usage revoked and will be subject to other disciplinary action.

Vandalism

Vandalism will result in cancellation of system privileges and other disciplinary measures in compliance with SJVHS's discipline code. Vandalism is defined as any malicious attempt to harm or destroy hardware and/or data of another user, the system, or any of the agencies or other networks that are connected to the Internet backbone or of doing intentional damage to hardware or software resident on the system. This includes, but is not limited to, the uploading or creation of computer viruses.

Game Playing

Game playing is permitted, when not in class, and limited to the software/sites that SJVHS has permitted. These games conform to the curricular goals of SJVHS. Game playing over networks or other inter-machine communication is prohibited. These activities are prohibited when done for recreational purposes during class unless sanctioned by the teacher.

Printing

The printing facilities of SJVHS's network should be used judiciously. Unnecessary printing is a drain on the capacity of the networks, increases costs, and shortens the life of equipment. By developing on-screen proofreading skills and practicing proper use of cut and paste techniques, users can and should conserve printing resources and help the system run more efficiently. Excessive, unnecessary printing is subject to a fine as determined by the Dean and Technology Coordinator.

Tablet pc Agreement/Conditions

Students are responsible for the care of the tablet pc that is assigned to them upon entrance to SJVHS. It is to be brought to every class daily with a battery that is charged and/or their AC adapter. Any malfunctioning issues are to be immediately reported to the LMC-Tech Center for diagnosing and repair.

Parents are responsible for overseeing the proper use of the tablet at home and seeing that it is kept in good working condition. The accidental damage coverage that is included with the tablet lease does not cover careless handling, loss/damage of the stylus, batteries and misuse of the tablet.

Video/Photography/Audio Recordings

Any video, photography or audio recordings that are produced at SJVHS involving students, faculty or other staff must not be distributed beyond the school community on the Internet (e.g. YouTube) or otherwise via any mechanism without the expressed written permission of Saint John Vianney High School and all people whose video, audio, image, and/or likeness are contained therein.

