

STUDENT COMMUNICATION PROTOCOL

Classroom Grades	Teacher	Guidance Counselor	Curric. Coord.	Principal	
Class assignments (HW)	Teacher	Guidance Counselor	Curric. Coord.	Principal	
Computers/Technology	techhelp@sjvhs.org	Tech. Support Coordinator	Director of Tech. Operations	Principal	
Discipline	Teacher	Dean of Students	Principal	Judicial Discipline Committee	
Attendance	Teacher	Dean of Students	Appeals Committee		
Bullying	Dean of Students	Guidance Counselor	Principal	Judicial Appeals Committee	(No Specific Order)
Sexual Harassment	Dean of Students	Guidance Counselor	Principal		(No Specific Order)
Scheduling	Guidance Counselor	Director of Guidance	Curric. Coord.	Principal	
Clubs	Moderator	Dir of Student Activities	Principal		
Athletics	Level Coach	Head Coach	Assistant Principal	Judicial Athletics Committee	
National Honor Society	Moderator	Principal			
Medical Concerns	School Nurse	School Trainer-Sport Injury	Assistant Principal		
Special Education	In Class Support	Guidance Counselor	ISP Coordinator	Principal	
Busing	Transportation Coord.	Assistant Principal			
Other Issues	Guidance Counselor	Student Assistance Counselor	Principal		